

September 3, 2019

Dear Valued Customer,

We are pleased to announce that on September 1, 2019, we successfully moved the assets of Nexeo Solutions LLC into Univar USA Inc., changed our name and are now known as Univar Solutions USA Inc. (Univar Solutions). Coming together under one legal entity is a key step in fulfilling our vision to redefine distribution and be the most valued chemical and ingredient distributor on the planet.

In addition to our legal entity change, we are planning the integration of our legacy Univar business systems into legacy Nexeo business systems in geographic waves, moving west to east, through the end of 2020. Our Pacific Northwest region, which includes ship-to locations in Washington, Oregon, Alaska, and Idaho, is the first wave affected by our systems migration. We have identified your company as having a ship-to location in this region. Please read on for some additional notices.

Starting on October 14, 2019, we will support the ship-to locations in the Pacific Northwest from our integrated Univar Solutions SAP system. With this system transition, we ask you to begin using the new Univar Solutions USA Inc. vendor account you set up based on our July 2, 2019, request. We have included the vendor account set up information at the end of this communication for your convenience. Please note that there is new remit to banking information for this vendor account, which is also provided within this communication. We welcome you to confirm these bank changes with your current Customer Service Representative or Sales Account Manager.

If you purchase products from Univar across the United States, it is important that you keep both the Univar Solutions USA Inc. and Univar USA Inc. vendor accounts active in your business system with the different remit to addresses for payment. Until we have migrated all our systems onto a single platform, we will continue to execute purchase and sales transactions from two systems and this separation will enable us to maintain exceptional service. During the transition period, you may still encounter documents and labels with the legacy company branding and names. These are still legally valid and can be accepted as usual. After the effective date of the system change, you will start to receive sales confirmations, proofs of delivery, bills of lading, invoices and other documents with the new Univar Solutions logo.

We appreciate your business and thank you for your patience as we work hard to make the transition to a new system and become a fully integrated Univar Solutions as seamless as possible. Our primary focus through these changes continues to be you – your needs and our ability to provide exceptional service and make it easy to do business together. Please pass this information along to anyone at your company who is responsible for maintaining supplier records or purchasing/ordering/receiving products and feel free to visit our website at [www.univarsolutions.com/integration](http://www.univarsolutions.com/integration) for information and updates.

If you have any questions, please do not hesitate to contact your current Customer Solutions Representative or Sales Account Manager for additional support.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mark Fisher".

**Mark Fisher**  
President, Univar Solutions USA Inc.



Legacy Nexeo Solutions LLC Purchases	Legacy Univar USA Inc. Purchases
FOR ALL SITES:	FOR SITES AFFECTED IN <u>WAVE 1</u> :
<p>Products historically purchased from Legacy Nexeo will remain unchanged – however, the name of Nexeo Solutions LLC will change to Univar Solutions USA, Inc.</p> <ul style="list-style-type: none"> <li> <b>Legal Entity</b>            Reminder: All of the assets currently owned by Nexeo Solutions LLC were transferred to Univar Solutions USA Inc. on September 1, 2019. Our new name and logo will be printed on documents going forward.         </li> <li> <b>W-9</b>  <a href="#">Click here</a> for an updated W-9 to support this change in legal entity.         </li> <li> <b>Sales Tax Exemption Certificate</b>            A new sales tax exemption certificate needs to be on file in the name of Univar Solutions USA Inc. to facilitate exempt sales. Requests have been sent out to facilitate this and completed certificates should be returned to <a href="mailto:taxcert@univarsolutions.com">taxcert@univarsolutions.com</a>.         </li> <li> <b>Legal Consent Form</b>            A legal consent may be required to transfer an active legal agreement. If you have a contract in place that requires attention, we will have sent you a legal consent form by mail to sign and return.         </li> <li> <b>MyNexeo</b>            The Univar Solutions Store replaced the My Nexeo Customer Portal in mid-July and continues to be available for use.         </li> </ul>	<p>Products historically purchased from Legacy Univar will need to be purchased from Univar Solutions USA, LLC after October 14, 2019.</p> <ul style="list-style-type: none"> <li> <b>Ship-to Locations in Wave 1</b>            Ship-to locations in Washington, Oregon, Alaska, and Idaho will be live on our SAP system on October 14, 2019.         </li> <li> <b>Purchases</b>            Products historically purchased from Legacy Univar at affected plant sites in our Pacific Northwest region will need to be purchased from Univar Solutions USA. <b>Please ensure purchase orders issued on or after October 14, 2019 reflect this change.</b>   <i>For sites in subsequent integration waves, please continue to place orders as-usual with the vendor Univar USA Inc.</i> </li> <li> <b>Product Codes / Descriptions</b>            You will see new product codes and descriptions as a result of the system transition. Specifically, the product descriptions have been modified to include the container type.             Old: PROPYLENE GLYCOL USP LIQ            New: PROPYLENE GLYCOL <u>IBC710</u> USP LIQ         </li> <li> <b>MyUnivar</b>            The Univar Solutions Store is replacing the My Univar Customer Portal. If you are a current MyUnivar user, you will be contacted in the coming weeks to walk through the changes.         </li> <li> <b>Bank Accounts</b>            Univar USA and Univar Solutions USA will continue to operate with different bank accounts and remit-to addresses.             Payments made for Legacy Univar purchases on or after October 14, 2019, for those sites in Wave 1 should now reflect the Univar Solutions USA remit-to information. These changes will also be reflected on our invoices.         </li> </ul>

What *is* changing?



	Legacy Nexeo Solutions LLC Purchases	Legacy Univar USA Inc. Purchases
	FOR ALL SITES:	FOR SITES AFFECTED IN <u>WAVE 1</u> :
What <i>is not</i> changing?	<ul style="list-style-type: none"> <li>• <b>Products</b> Product chemistry and manufacturer will not change.</li> <li>• <b>Shipping &amp; Requirements</b> Business will continue as usual; there will be no shipping interruptions due to our transition.</li> <li>• <b>Invoice Modes</b> Invoice modes will remain unchanged and will come from the same source.</li> <li>• <b>Bank Accounts</b> No changes to bank account or remit-to information other than the legal entity name change.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Products</b> Product chemistry and manufacturer will not change unless otherwise notified. In addition, your own product codes and descriptions will not change and will be reflected in our integrated system if applicable.</li> <li>• <b>Shipping &amp; Requirements</b> Business will continue as usual; there will be no shipping interruptions due to our transition.  Your historical shipping requirements will be migrated into the new Univar Solutions USA, LLC operating system.</li> <li>• <b>Contracts</b> The name change does not affect your contract. Accordingly, it <u>does not</u> require an assignment or an amendment of your contract.</li> </ul>
Action Required:	<p><b>Please be sure these actions have been completed at this time:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Update your Nexeo Solutions LLC supplier account for the new name Univar Solutions USA Inc.</li> <li><input type="checkbox"/> Update our new Federal Tax ID/EIN. Our W-9 to support this change can be found <a href="#">here</a>.</li> <li><input type="checkbox"/> If applicable, complete the new sales tax exemption certificate as soon as possible and send to <a href="mailto:taxcert@univarsolutions.com">taxcert@univarsolutions.com</a>.</li> <li><input type="checkbox"/> If we sent you a legal consent form, please sign and return.</li> </ul>	<p><b>By October 14, 2019:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Verify, build or add your Univar Pacific Northwest ship-to locations to the Univar Solutions USA Inc. legal entity vendor structure.</li> <li><input type="checkbox"/> All active shipping locations in the Pacific Northwest (Washington, Oregon, Alaska, and Idaho) should be ready to transact under this structure beginning October 14, 2019.</li> <li><input type="checkbox"/> If you need a list of your locations affected by our first wave go-live, please contact your Sales Account Manager or Customer Service Representative.</li> </ul>